

**College: Govt.College for Women, Nawakadal Srinagar**

**Course: BBA Code: BBA 316S2 CREDITS: 04 Max.Marks: 60**

**Semester: 3rd Batch: 2018 and for Backlog Candidates (Batch 2016&2017)**

**Subject: Communication Skills and Personality Development (Skill Enhancement Course)**

Attempt all Questions.

Q1. Discuss the different techniques of Personality Development?

Q2. Discuss the role of Leadership in Personality?

Q3.What is Goal setting?Discuss the various steps involved in Goal setting process?

Q4. Write short notes on:

- a. Mnemonics
- b. Time Management