



Instructions for Preparing Assignments
For BG 3rd Sem Students Having Pending Papers(Batch –
2018(Reg) & Backlog 2016-17)

- ✓ Use plain or ruled A4 paper.
- ✓ Max no. of Pages should not exceed 10.
- ✓ Write only on one side of the paper.
- ✓ Page numbering at the top corner of every page is must.
- ✓ Assignments must be handwritten.
- ✓ Take photograph of the pages including the title page and convert that into single **PDF** file by using PDF converting application.
- ✓ The size of the **PDF** file should be preferably less than 5MB.
- ✓ Avoid sending multiple submissions of assignment.
- ✓ Assignments can be rejected if instructions are not followed properly.
- ✓ The title page of the assignment must contain the following information (Compulsory)

- **Name of the candidate (Capital Letters):** _____
- **Semester:** _____
- Capacity in Which Appearing : **Regular / Backlog / Fresh Private**
- Batch: _____
- Subject / Paper:_____
- Examination Roll No : _____
- University Registration No : _____
- Date of Submission: _____
- Mobile No : _____
- Signature of Candidate: _____

Link for downloading/submission of assignment/assignments:

<http://www.gcwnk.ac.in/exam/backlogassignment.aspx>