The Annual Quality Assurance report (AQAR) of the IQAC.

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC.The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.(Note :The AQAR period would be the Academic year. For example, July 1, 2012 to June 30, 2013)

2017

PART –A

1. Details of the Institution

1.1	Name of the Institution	Govt. College for Women, Nawakadal
1.2	Address Line 1	Nawakadal, Jamalata
	Address Line 2	Nawakadal, Down Town
	City/ Town	Srinagar
	State	Jammu & Kashmir
	Pin Code	190002
	Institution e-mail address	www.gcwnk.ac.in
	Contact Nos.	9419073397
	Name of the head of the Institution:	Dr. Riffat Parveen Gillani
	Tel.no. with STD Code:	0194-2503456

Mobile:

Name of the IQAC Co-ordinator: Prof (Dr) Mukhtar Ahmad Malik

Mobile: 9419095319

IQAC e-mail address: principal@gcwnk.ac.in

1.3. NAAC Track ID (For ex. MHCOGN 18879) JKCOGNI12458

1.4 Website address: www.gcwnk.ac.in

Web –link of the AQAR: http//www.gcwnk.ac.in/AQAR.Pdf

1.5 Accreditation Details

SI.No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1ST Cycle	'B'	(75.50)	2005	5 YEARS
2.	2nd Cycle	'A'	(3.10)four point scale	2015	5 years
3.	3rd Cycle				
4.	4TH Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YY 14th Sep, 2005

1.7 AQAR for the year (for ex.2010-11) 2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for ex. AQAR -2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2013 submitted on 24-07-2014 (DD/MM/YY)

II. AQAR 2014 submitted on 24-07-2014 (DD/MM/YY)

III. AQAR 2015 submitted on 13-8-2015 (DD/MM/YY)

IV.AQAR 2016 submitted on 26-7-2016 (DD/MM/YY)

IV.AQAR 2017 submitted on 31-01-2018 (DD/MM/YY)

1.9 Institutional Status

University State ✓ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ✓ No ☐

Constituent College Yes ✓ No ☐

Autonomous College of UGC Yes ☐ No ✓

Regulatory Agency approved institution Yes ☐ No ✓

(eg.AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ✓

Urban ✓ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(F) ✓ UGC12B ✓

Grant-in-aid+self financing ☐ totally Self-financing ☐

1.10 Type of Faculty /Programme

Arts ✓ Science ✓ Commerce ✓ Law ☐ PEI(Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Home Science ✓ Management ✓

Other (Specify) ☐

1.11 Name of the Affiliating University (*for the colleges*) University of Kashmir

1.12 Special status conferred by central/State Government—UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University N.A

University with Potential for Excellence ☐ UGC-CPE ☐

☐ ☐

DST Star Scheme		UGC-CE	
UGC Special Assistance programme		DST-FIST	✓
UGC-Innovative PG programme			
UGC-COP Programme			

2. IQAC Composition and Activities

2.1	No. of teachers	07
2.2	No. of Administrative/technical staff	02
2.3	No. of Students	04
2.4	No. of Management representatives	02
2.5	No. of Alumni	02
2.6	No. of any other stakeholder and community representatives	02
2.7	No. of Employers/Industrialists	-
2.7	No. of other External Experts	-
2.8	Total No. of members	19
2.10	No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No. 01 Faculty 03

Non-teaching Staff Students 02 Alumni 02 Others 0

2.12 Has IQAC received any funding from UGC during the year? Yes [ ] No No

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organised by the IQAC

Total Nos.	03	International		National		State		institution level	03

(ii) Themes

1. **Explanation of performance based appraisal syallibi**
2. **National Pension Scheme and its benefits.**

2.14 Significant Activities and contributions made by IQAC

- Interaction with faculty members and deans for maintaining and sustaining quality education.
- One Day workshop on E-Learning
- National Pension Scheme and its benefits
- More avenues for students to engage in community services
- Sensitizing students to ecological and environmental issues
- Publication of a Journal of international standards
- Seminars, conferences and invited talks arranged

2.15 Plan of Action by IQAC-2018/Outcome: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

1. **Innovative teaching methodology tools :**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plans of Institution for the year-2017/2018
• To obtain Potential for Excellence Status for the college. • Tie up with more Professional and Institutional bodies for placement of outgoing students. • To obtain research-funded projects from UGC/RUSA. • To increase collaboration with leading industries and provide consultancy • Effective involvement of Alumni in various College Activities • To improve Student Internship Programme • To develop Carrier Advancement Placement Cell. • Plagiarism check for Project & Assignment submissions • To Organize more number of Workshops and National level conference

.

2.15 Whether the AQAR was placed in statutory body Yes ✓ No ☐

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- Weak/ Grey points rectified on the basis of recommendations of Advisory Committee.
- Training on usage of Smart Board and effective use of ICT in Teaching and Learning

Criterion –I

1. Curricular Aspects

1.1 Details about Academic programmes

Level of the programme	**Number of existing programmes**	**Number of programmes added during the year**	**Numbers of self-financing programmes**	**Number of value added/career oriented programmes**
PhD				
PG				
UG	Science, Arts, Non Medical, BBA, Commerce	Home Science, Biotechnology, Biochemistry, BCA and Geography,		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	10			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum :CBSE/Core/Elective option/open options

Pattern	Number of programmes
Semester	Semester wise (Choice based credit system) 06
Trimester	

(ii) Pattern of programmes:

Annual	

1.3 Feedback from stakeholders* Alumni ✓ Parents ✓ Employers ✓ Students ✓

(on all aspects)

Mode of feedback : ✓ Online ☐ Manual ✓ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision /update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus for 1st year reframed (choice based credit system)

1.5 Any new Department/Centre introduced during the year. if yes, give details.

- Added more employability enhancement programmes, value added programmes and certificate programmes

Criterion-II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst.Professors	Associate Professors	Professors	Others
6 5	43	19	01	PTI-1Lib-1

2.2 No. of permanent faculty with Ph.D – 18
(Surplus =5)

2.3 No. of Faculty positions Recruited (R) and Vacant (V) during the year-2017

Asst.Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
18	25	67	X	1(PRINCIPAL)	-	X	X	85	25

2.4 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filed during the year	Number of positions filled temporarily
Administrative Staff	12	04	-0	-0
Technical Staff	02	--	--	--

2.4 No. of Guests and Visiting faculty and Temporary faculty | | | 25 |

2.5 Faculty participation in conference and symposia or Workshop:

No. of Faculty	International level	National level	State level
Attended	Intr. Conference-2	National conf-12	Workshops-16
Presented papers	01	04	
Memberships,Awards,Acheivements	Prof Nadeem Bashir (Dept of Chemistry)awarded with Membershiip of the American Association for Advancement of Science 2017-2018,Member ID:41622946 Awarded with associate membership of Royal Society of Chemistry ,London2017 AMRSC/638005/sjB		

2.6 Innovative processes adopted by the institution in Teaching and Learning

- **Use of ICT**
- **Smart class rooms**
- **Use of Edu-SAT**

2.7 Total no. of actual teaching days during this academic year | 180 |

2.8 Examination/Evaluation reforms initiated by the institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of study .faculty /Curriculum development workshop

05

2.10 Average percentage of attendance of students | 80% |

2.11 Course/Programme wise distribution of pass percentage: 2017

Title of the Programme	Total no. of students appeared/pass		Divisions				
SUBJECTS	Appeared	Pass	Distinctions%	I%	II %	III%	Pass %
Science	44	29		8	21		70%
Non-Med	16	13		5	8		81%
Commerce	240	170		48	99	23	72%
Arts	273	180		56	87		65%
BBA	47	43		40	3		91%
Title of the Programme	Total no. of students appeared/pass		Divisions				
SUBJECTS	Appeared	Pass	Distinctions%	I%	II %	III%	Pass %
Science	44	29		8	21		70%
Non-Med	16	13		5	8		81%
Commerce	240	170		48	99	23	72%
Arts	273	180		56	87		65%
BBA	47	43		40	3		91%

2.12 How does IQAC Contribute /Monitor /Evaluate the teaching & Learning processes:

Formulation of academic calendar, Teaching plan, Organising extension lectures and Feedback from students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	***Number of faculty benefitted (Benefited-04)***
Refresher courses	Attended 21 days winter school training programme for capacity building in Geospatial Technologies under NRDMS (Dst) PROGRAMME. Ministry of Science and Technology, Govt of India, New Delhi w.e.f 20th Dec 2016 to 9th Jan 2017,equivalent to one refresher course. 1. Prof. Mushtaq Ahmad Wani Associate Prof. Statistics. 2. Prof Farooq Ah Pandith Asstt Prof. Computer Applications 3. Dr Dilgeer Mehdi, Asstt Prof. Zoology 4. Prof. Javaid Iqbal wagey ,Asstt. Prof Botany Dpt of Remote sensing and CGIS, University of Jammu. Dr Nadeem Bashir: Participated in 7th Joint CRSI-RSC Symposium in Chemistry at Guwahati , University of Assam on 2nd Feb 2017.
UGC-Faculty Improvement Programme	
HRD programmes	
Orientation programme	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer /Winter schools, workshops, etc.	
Others	

	Participated a paper at 21st CRSI-National Symposium in Chemistry at Guwahati University, Assam from 03-05 Feb,2017.

Criterion –III

3. Research ,Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing /Promoting research Climate in the institution

Provided information's regarding Minor/Major research projects from UGC. Information about conferences /Seminars /Workshops/ Certificate courses is being provided to faculty members.

3.2 Details regarding major projects -2017

	Completed	Ongoing	Sanctioned	Submitted
Number		nil		
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number		Yes	yes	
Outlay in Rs.Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	
Non-Peer Review Journals	Nil		
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: **(IF-05)**

Range [ ] Average [ ] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies and other organisations

Name of the Project	Duration year	Name of the funding	Total grant sanctioned	received

		Agency		
Major projects				
Minor projects				
Interdisciplinary projects				
Industry sponsored				
Projects sponsored by the university/ college				
Students research projects (any other compulsory by the University)				
Any other (Specify)				
Total				

3.7 No. of books published (**03**) **i)** With ISSN No. Chapters in Edited Books

ISSN-2365-6549
ISSN-2046-2069
Issn-0303-402x

ii) Without ISSN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme /funds UGC/DST

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any other(specify) UGC/DST

3.10 Revenue generated through consultancy

3.11 No. of conferences organised by the institution-2017

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource person

3.13 No. of collaborations International 01 National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs

From Funding agency From Management of University /College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
02	02					

3.18 No. of faculty from the Institution who are Ph.D Guides and students registered under them 01

3.19 No. of Ph.D awarded by faculty from the Institution 03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled+existing ones)

JRF [ ] SRF 01 Project Fellows [ ] Any other [ ]

3.21 No. of students Participated in NSS events:

University level 10 State level 250

National level [ ] International level [ ]

3.22 No. of students participated in NCC events:

University level 10 State level 100

National level 50 International level [ ]

3.23 No. of Awards won in NSS:

University level [ ] State level [ ]

National level [ ] International level [ ]

3.24 NO. OF Awards won in NCC:

University level [ ] State level 10

National level 05 International level [ ]

3.25 No. of Extension activities organised

University forum [ ] College forum 18

NC C 06 NSS 12 Any other

06 (Literary society)

04 (Moral Education Cell)

05 (IQAC Cell Activity)

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Computer Literacy to women of locality
- Female health Awareness campaign
- Cutting tailoring, Dress designing and Papier Machie to students and locality

Criterion –IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	**Existing**	**Newly created**	**Source of Fund**	**Total**
Campus area	2.25			
Class rooms	22	Four storied academic block under construction	Govt	
Laboratories	15			
Seminar Halls	1-conference hall	Renovation of auditorium	Govt	
No of important equipments purchased (≥1-0 lakh) during the current year.	--	30 computers	UGC	
Value of the equipments purchased during the year (Rs.in Lakhs)		32lacks		
Others		Campus infrastructure		**89.15lacks**

4.2 Computerization of administration and library

- **Admission online**
- **Accounts section partially automated**
- **Library automation almost complete.**
- **Library and administration are fully computerized**
- **(Use of OPAC software in library.**
- **Use of computers and data storage in all administration & library sections.**
- **Linkages with UGC-INFLIBNET.**

4.3 Library services: 2017

	Existing2016		Newly added 2017		Total	
	No.	Value	No.	Value	No.	Value
Text Books	642	355,000	493		1135	
Reference Books	493		04		497	
e-Books			x			
Journals	29	24936	x			
e-Journals	**Available through N-List**	**5000/-**	Available via NLIST			
Digital Database						
CD & Video						
Others (Specify)						

4.3 Technology up gradation (overall)

	Total Computers	Computer Labs	Ups/ Server	Projector	Internet	Browsing Centres	Computer centres	Office photostatae machine	Office computers	Departments
Existing	40	2	2/1	1	59	01	01	1	02	13
Added	12	x	x	1	x	x		1	1	4
Total	60	2	2/1	2	59	01	01	2	03	17

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking-Government etc

In collaboration with the computer science department awareness programmes were conducted in college and outside the campus regarding cashless/e-transitions.etc

4.6 Amount spent on maintenance in lakhs:

i) ICT	----
II) Campus Infrastructure and facilities	437.46lac
iii) Equipments	2lacs
iv) Others	1lakh
Total:	440.46

Criterion –V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Providing information regarding new campus/subjects placements,
- scholarships,
- training programme,
- sports activities and academic help to the needy besides starting of Skill development and job oriented courses.
- Through Digital Notice Board
- Through SMS services
- Through Letter correspondence
- Through circulars
- Through Suggestion box

5.2 Efforts made by the institution for tracking the progression

- Organising remedial classes
- Tutorials
- Midterm tests
- Progression are regularly monitored on one to one basis

5.3 **(a)**Total Number of students

UG	PG	Ph.D	Others
1921			

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%

Women

No	%

		Year-2017					
General	SC	ST	OBC	RBA	PH	Physically Challenged	Total
1837	17	26	4	33	4	0	1921

Demand ratio

Dropout%

5.4 Details of student support mechanism for coaching for competitive examinations(if any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of students counselling and career guidance

A separate student counselling centre with a full time counsellor is available.

A separate training and placement cell is established for career guidance

No. of students benefitted 120

5.7 Details of campus placement

On Campus			**Off Campus**
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programme

- As for the sensitization programme : Swach Bharat Abhiyan, Plantation Drive , Awareness lectures , International Yoga Day, World Health Day and Blood Donation Camp were organised successfully.
- Gender sensitization programmes is conducted regularly

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events-2017

State/University level	10	National level	X	International level	X
Inter College level	50	District level	40		

No. of students participated in cultural events

State / University level	10	National level	02	International level	

5.9.2 No. of medals /awards won by students in sports, Games and other events

Sports : State /University level	04	National level	04	inter college level	
District level					

10 Scholarships and Financial Support-2017

	Number of Students	Amount
Financial support from institution	87	178500
Financial support from government		
Financial support from other sources	06	24000
Number of students who received international / National recognitions		

11 Student organised / initiatives

Fairs:	State /University level		National level		International level	
Exhibition:	State /University level		National level		International level	

12 No. of social initiatives undertaken by the students

1. Swach Bharat Abhiyan
2. Campus Cleaning
3. E-Banking outside the campus
4. Maintenance and academic guidance to the adopted primary /middle school

5.9.3 Major grievances of students (if any) redressed: **Deans address all the major and minor grievance of students as and when required.**

Criterion –VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Annexure-I

6.2 Does the institution has a management Information System

Yes , the Institution has a Management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Suggestions by the BOUS members (UG) passed to affiliating University.

6.3.2 Teaching and Learning

- Remedial classes conducted
- Organizing conferences, seminars, workshops and guest lectures
- Deputation of students and faculty for conferences, seminars and workshops

6.3.3 Examination and Evaluation

- Semester Exams
- Internal Assessment conducted

6.3.4 Research and Development

- College Journal Spectrum initiated
- Student Projects (Final Year)

6.3.5 Library, ICT and physical infrastructure / Instrumentation

- Automation nearing completion
- Smart classrooms (Upgraded)
- Browsing centre with WI-FI

6.3.6 Human Resource Management

- Local fund appointments on recommendation.

6.3.7 Faculty and Staff recruitment

- Faculty recruitment prerogative state

6.3.8 Industry Interaction / Collaboration

- Industry Interaction is integrated for all courses
- Field visits, industrial visits at state, national level.
- Collaboration with industries and other noted institutions to organize seminars, workshops and value added courses.

6.3.9 Admission of Students

- On line admission process
- Roaster System followed during students admission

6.4 Welfare schemes for

Teaching	M.A/CCA
Non Teaching	Festival Advance &Medical Claim
Students	Scholarship

6.5 Total corpus fund generated 2016-17

SNO	**Students**	**Fees**	**Total (Rs)**
1	BBA(41)		246000
2.	Reprography		3000
3.	Skill Empowerment Cell (Revenue Generated)		52000

6.6 Whether annual financial audit has been done-2017

Yes [yes] No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	**External**		**Internal**	
	Yes /No	Agency	Yes /No	Authority
Academic	Nil		Nil	
Administrative	Nil		Nil	

6.8 Does the University / Autonomous College declare results within 30 days?

For UG Programmes Yes [✓] No [ ]

For PG Programmes Yes [ ] No [ ]

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

- Semester exams pattern (6semester)

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent college?

Internal assessment provides a medium of autonomy to affiliated college./CBSES

6.11 Activities and Support from the Alumni Association

- ✓ Alumni meet are conducted every year
- ✓ Guest Lecture is conducted through alumni.

6.12 Activities and Support from the Parent-Teacher Association

- ✓ Awareness programme on health care
- ✓ Parent - Teacher association feedback is taken on all aspects

6.13 Development programme for support staff

- Local area commutation informed about digital india programme.
- Communication class
- Computer Literacy programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation Drive
- Swach Bharat Abhiyan
- World Health Day
- Environmental Week Celebrations
- Plastic Free Zone Campaign

Criterion –VII

7. Innovations and Best practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Best Practices

Title of the Practice:

Skill Empowerment Cell

Skill Empowerment Cell was established in the year 2011 in response to the recommendations of previous NAAC Team report of 2005 in which Peer NAAC Team had insisted on the development of local skill among the students.

Skill Empowerment represents the best practice in the sense that it equips the students with some skills like cutting, tailoring, needle work, cloth stitching and Papier machie etc.

GOAL

- The main purpose / objective of the cell is to equip the students with skill.
- To hone the talent
- To develop the local art
- To identify resource persons among the students.
- To preserve, conserve and transmit the skill.
- To equip students to gain work experience.
- To train within a limited resources to best entrepreneurship.
- To conduct exhibitions and motivate and encourage students
- To train local women in IT sector

CONTEXT:- Initially no financial support was rendered to the skill development cell. It was managed through college local fund. It was only in 2012, State Education Minister on his visit to the college appreciated the work of the girls in an exhibition held by the skill development cell. He was overwhelmed by the skill of the students and released on spot financial support for the cell from state grants. With financial help, the cell was able to purchase new equipments like Sewing machines, Arees, needles, cloth etc. Job oriented courses in the form of Boutique Technology, Papier machie, Video editing, Dyes and Chemical constitution besides Travel Tourism certificate courses are also conducted in the college.

Evidence of Success:- It can be traced from the progress report of cell since 2011 to 2017, the number of students enrolled is increasing day by day. The results indicate that there is a good response.But due to academic engagements of the teachers as well as the students, the success rate gets affected. The evidence of success would be more if it would be included in the curriculum as an optional subject.

Problems encountered and Resources Required

There were many problems in establishing the skill development cell.Primarily lack of awareness and motivation among the students was a major obstacle.Secondly the lack of relevant resources for establishing such a cell hampered the progress.Among the resource required was adequate financial help from the higher authorities as well as infra structure within the campus. Financial assistance would help in augmenting the infrastructure by more machines as well as appointing master trainers.

Title of the Practice: Financial Support Services.

1. Goal: To help students who have financial difficulties

2. The Context: No student should be denied access to higher education because of financial difficulties. Students that are in financial difficulty may need fee concessions, books, scholarships, etc. Efforts to contact poor children at their homes to persuade them to acquire education may be useful. This practice addresses these needs.

7.2 Provide the Action Report (ATR) based on the plan of action decided upon at the beginning of the year

Annexure -II

7.3 Give two Best Practices of the institution (*Please see the format in the NAAC Self-STUDY Manuals*)

Best practices:

Taking lead to groom the students as prospective entrepreneurs under its vocational initiative, college provides Skill Empowerment training in Dress Designing and Papier machie crafts to around hundred girls each year.

The goods prepared by the students are mostly of domestic use. Handicraft items prepared by students are also put to open sale at a retail outlet allotted by the Government at Kashmir Hatt at Srinagar.

Among the best practices the college has a unique initiative provides financial assistance to students with Orphan /Socially Backward /below poverty line and physically handicapped background.

To support their academic expenditure besides the college also provides uniforms and books to needy students to enable them to continue their studies.

7.4 Contribution to environment awareness / protection

➢ Seminars/workshops/poster presentations and lectures by eminent scholars and environmental experts are being held to make students aware of environmental problems and remedial majors thereof.

7.5 Whether environment audit was conducted? [ ] yes [✓]

7.6 Any other relevant information the institution wishes to add.(for example SWOT Analysis

ANNEXURE-III

Annexure-I

VISION

- To create a pool of highly talented grounded women who will leave an indelible mark in society.
- To maintain balance between education that promotes knowledge per se and training that imparts skills for employability.
- To inculcate among the students egalitarian, secular and non-parochial values in addition to the core values of honesty and discipline and also a spirit of social work.
- To promote all-round development of girls through cultivating their sensibility to beauty, harmony, social justice and heritage.

Mission

- To develop ethical, reflective and socially responsible individuals.
- To hone the aspirations of women
- Foster a sense of moral up righteousness.
- To revisit cultural values through positive interaction.
- To make endeavors for facilitating means of livelihood to our students through UGC sponsored job oriented courses.

OBJECTIVES

- Develop required infrastructural facilities.
- Offer professional and vocational programmes.
- Make girls conversant with values of life and develop their behavioural pattern.
- Introduce Emerging Courses.

The college vision and mission statement are communicated to concerned stakeholders through various modes of communication such as college prospectus, college website, and newsletter and have also been published in local news papers. Besides these statements are displayed in all the departmental staff rooms, college office, principal's chamber and all the corridors of the teaching blocks.

Annexure-II

Plans of institution for next year

Proposed IQAC Calendar for the year 2018:

1. One Day workshop on e-learning for the staff in collaboration with Computer Science Department.
2. One day workshop on Methodology for applying sponsored projects and avail grants in collaboration with UGC Committee of the College
3. Faculty orientation Programme on learning styles and course completion.
4. Alumni Meet
5. Day long Programme of Student Problems and remedial measures
6. Feedback form issuance and collection by IQAC
7. Text Management in collaboration with management Department
8. Orientation of filling up of API Score Sheets for placement
9. Parent Teacher Meet

Annexure-III

SWOT ANALYSIS

Strengths:

- **Vocational course in Travel and Tourism, Hospitality & Catering Technology, Biotechnology and BBA (rich prospects)**

- **IQAC works towards quality sustenance.**

- **Fully furnished science labs and computer labs with broadband services.**

- **Audio-visual aids and INFLIBNET facility available for effective teaching- learning process.**

- **Major and minor research projects undertaken by the faculty**

- **The college has the advantage of imparting education to 2251 female students mostly 1st generation learners and economically backward class.**
- **The college is well equipped with the central library and 5 departmental libraries with more than 58000 books.**
- **The library is automated with the facility:**

A Web OPAC

b) Wi-fi enabled service

c) N-List service for online e-journals and books.

a. The campus is fully equipped with the state of the art auditorium, conference Hall (fitted with smart Boards), heritage, badminton hall and T.T hall.
b. The college is running UGC sponsored certificate courses in Data care management, video editing and Dyes Colours and Chemical constituents.
c. The college is running job oriented subjects /courses –Travel and tourism and BBA.
d. The college is equipped with Skill Development Cell which imparts training in garment designing to the &Papier Machie
e. The college is equipped with established EDUSAT centre and IT cell.
f. The different departmental laboratories are equipped with sophisticated equipments
g. The college has 4 computer labs.
h. The college has a Career Counselling, guidance and placement cell which provide the basic information for opting different courses at entry level. This cell arranges workshops and seminars for the placement of the students in public sector and industries.
i. The college is fully equipped with CC TV cameras for surveillance purposes.
j. The college also provides financial assistance to economically backward students.

Weakness:-

- **Lack of hostel facility.**
- **Lack of adequate playground.**
- **Lack of off-campus and alternative programmes (e.g. online courses).**

Opportunities:-

-

- The college provides scholarships to the students from socially and educationally marginalized sections of the society.

- Centrally located in densely inhabited old city of Srinagar having good inclination for education.

- Developing industrial culture in the region.

- Central and state govt. schemes for improvement of quality of higher education.

- Possibility of producing young entrepreneurs.

- Developing consultancies.

- Implementation of academic and non-academic reforms.

- Faculty and staff developing programs.

- Well established evaluation mechanism. (IQAC)

Threats:

- Transferability of teaching and non-teaching staff.
- Competition from institution with comparatively better facility and connectivity.
- Super saturation of many traditionally taught subjects offered by the college.
- Growing technical education colleges both in govt. and private sector.
- College location in an area where inhabitants are economically and educationally backward.

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