



OFFICE OF THE PRINCIPAL
GOVT. COLLEGE FOR WOMEN, NAWA KADAL

SRINAGAR, KASHMIR (J&K) - 190002



www.gcwnk.ac.in

گورنمنٹ کالج برائے خواتین، نوا کدل، سرینگر

principal@gcwnk.ac.in

No: WCN/25/1268

(NAAC Re-Accredited Grade A+) ● (CGPA – 3.27) ● Tele-Fax: 0194-2503456 Dated: 25/ 07/2025

Notice Inviting e-Tender

for

**ANNUAL RATE CONTRACT FOR SUPPLY OF CHEMICALS & LAB. WARE:
GLASSWARE/PLASTICWARE/LAB CONSUMABLE ITEMS**

e-NIT NO: 04 of 2025

Dated:-25-07-2025

For and on behalf of the Lt. Governor of Union Territory J&K, online bids in two covers system are invited by the Principal, Govt. College for Women Nawakadal Srinagar from eligible original manufacturers or their Authorized Distributors / Dealers for “ANNUAL RATE CONTRACT FOR SUPPLY OF CHEMICALS, LAB. WARE: GLASSWARE/ PLASTIC WARE /LAB CONSUMABLE ITEMS for FY 2025-26” with Govt College for Women Nawakadal for financial year 2025-26 as per the terms & conditions, technical specifications and schedules forming part of this tender document. The bidding document can be seen and downloaded from <https://jktenders.gov.in/> as per the schedule of dates given below

SCHEDULE OF TENDER:

S. No.	Description	Date	Time
1	Tender Publication Date	25-07-2025	02:00 PM
2	Period of downloading of bidding document	25-07-2025 to 09-08-2025	
3	Bid submission start date and time	25-07-2025	03:00 PM
4	Bid submission end date and time	09-08-2025	02:00 PM
5	Technical Bid opening date and time	11-08-2025	11:00 AM
6	Financial Bid opening	Technically qualified bidders will be informed about the date and time of opening of financial bids.	
7	Last Date of submission of hard copy of sought documents	09-08-2025	
8	Email Address	principal@gcwnk.ac.in	

Bidders interested in submitting bids are urged to thoroughly review the contents of the tender document and ensure that their bids are submitted online on or before the specified due date and time. It is imperative that bids adhere strictly to the technical specifications and terms and conditions provided in the tender document.

Principal
Govt. College for Women Nawakadal

Copy to: -

1. Joint Director Information J&K with the request for publication in two leading dailies.
2. I/C College Website for uploading.
3. College Accountant for information.



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NIT No. 04 of 25

Dated 25 -07-2025

TENDER DOCUMENT FOR NIT NO: 04 of 2025 Dated 25 -07-2025

STANDARD BIDDING DOCUMENT / GENERAL TERMS & CONDITIONS/ TECHNICAL SPECIFICATIONS

Name of Work	Annual Rate Contract for Supply of Chemicals & Lab. Ware: Glassware/ Plastic ware/ Lab Consumable items
Tender invited by	Principal Govt College for Women Nawakadal Srinagar
Earnest Money Deposit (EMD)	₹10,000 (Rupees Ten Thousand Only) in the shape of CDR pledged to Principal Govt College for Women Nawakadal Srinagar. The EMD of unsuccessful tenderers shall be released within a month of the finalization of contract (on request from bidder), whereas for successful tenderers the EMD shall be released within one month after completion of the contract.
Tender Fee	Rs.1000.00 (Rupees One Thousand Only). The fee has been fixed as Rs.1000/-to be deposited in J&K UT Government Treasury Under Major Head 0202-Other Receipt, Higher Education, which must clearly indicate the name of the firm (depositor) and on whose behalf (Principal Govt College for Women Nawakadal Srinagar) money is paid. Scanned copy of the e-challan or Treasury challan/receipt be uploaded with the offer. Offers without stipulated tender fee and in the form of Demand Drafts shall be outrightly rejected. The cost of tender documents is non-refundable and non-transferable.
Qualification	This invitation for Bids is open to all original manufacturers or their distributors / dealers specifically authorized by the manufacturers to quote on their behalf for this tender as per manufacturer's authorization form (MAF). The bidder(s) should be having adequate technical knowledge, relevant experience, and meet the other qualification criteria specified hereunder. The Bidder should have successfully executed similar completed works during the last three financial years. Minimum Three Years of Experience.
Documents to be uploaded	Cover I Scanned Copy of: Ernest Money Deposit(CDR) Tender fee(DD) Registration fee Proof of being an original manufacturer or an Authorized Distributor/ Dealer in the shape of copy of registration / Authorization Certificate Tender document and experience certificates PAN card Valid license GST registration Audited Account Statement and ITR's of the firm for last three years Latest published product catalogue (scanned/e-copy) cum price list of the manufacture along with the technical bid Tender Acceptance Letter as per Annexure-1 Annual turnover for last 3 years as per Annexure-2



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	<p>Annexure-4 Cover II</p> <p>BOQ(to be uploaded in electronic format only by mentioned the discount on catalogue rates for brands as mentioned in Annexure-5)</p>
Original Instruments	<p>Original instrument of EMD, Tender Fee, Annexures (1-4), and hard copies of other documents mentioned above along with the tender document duly signed and stamped on each page.</p> <p>These documents should reach physically before the specified date as mentioned in the NIT, through speed post / registered post / courier or by hand, contained in an envelope, super-scribed with the subject, tender reference number, and addressed to the Tender Inviting Officer (Govt. College for Women Nawakadal Srinagar).</p>
Shelf Life	<p>For Reagents Chemicals/Reagents/Glassware/Labware/Plastic Ware having an expiry life of 01 year from the date of manufacture --- 09 Months.</p> <p>For Chemicals/Reagents/Glassware/Labware/Plastic Ware having an expiry life of 02 year from the date of manufacture --- 12 Months.</p> <p>For Chemicals/Reagents/Glassware/Labware/Plastic Ware having an expiry life of 03 year from the date of manufacture---18 Months.</p>
Bid Validity	120 days from the date of opening the bid.
Bid Format	<p>Online bid in 2-Cover system.</p> <p>Technical Bid (COVER-1): Technical bid will be opened on the due date for technical evaluation of bids.</p> <p>Financial Bid (COVER-2): The financial bids of technically qualified responsive bidders only will be opened.</p> <p>Bids should be submitted through online only. Manual/physical bids will not be accepted.</p>
Financial Bid	<p>Bidders are advised to download the BoQ.xls and quote their offer/rates/discount percentage in the permitted column and upload the same in the financial bid.</p> <p>Any element of cost, taxes, duties, levies, etc. not specifically indicated in the BOQ, shall not be paid by the purchaser.</p>
Rate Contract(RC) period	The rate contract shall be valid for a period of one year, commencing from the effective date of the contract, and extendable by one more year, unless terminated earlier as per the terms and conditions outlined herein.
Place of Delivery& Schedule	Govt. College for Women Nawakadal Srinagar during office hours on working days
Supply Period	10 days from the date of issue of the supply order

Principal,
Govt. College for Women Nawakadal Srinagar
(Tender Inviting Authority - TIA)



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SPECIAL/ADDITIONAL TERMS AND CONDITIONS

In addition to the conditions prescribed in the above quoted NIT, the Following Terms and Conditions shall apply:

1. Bidders shall quote Prices on the basis of Discount on Price-list/Catalogue Price for each category (Chemicals, Glassware, Lab. Ware) of items in terms of Percentage (%) discount in BOQ.
2. The prices mentioned in the price-list/ catalogue price will remain firm and fixed during the currency of the Rate Contract (RC) period without any hike. In the event of any decrease in the prices, the supplier shall pass on the benefit to the college. An undertaking in this regard must be submitted. However, price revision may be allowed after one year.
3. All duties, GST levies and other charges payable, shall be included in the MRP.
4. The offered discount should be firm for the Rate Contract validity period.
5. The MRP shall be FOR Govt. College for Women Nawakadal Srinagar.
6. MRP shall be verifiable. Tampering or misquoting of MRP in the bills shall render the supplier liable for blacklisting and other action as per rules.
7. The decision regarding the procurement of specific items will be the decision of the College Purchase Committee/TIA keeping in view the specifications of the requisition ensuring the product quality, minimum price and maximum discount.
8. The Contract shall be awarded to the bidder whose bid is commercially, technically responsive and offered at highest offered discount on the MRP (Catalog prices and all other taxes/charges) worked out separately for each make (Brand) and category of the item (Chemical/glassware/plasticware).
9. Any clarification required by the tenderers with regard to any point mentioned in the NIT can be obtained from the office of the Principal, Govt. College for Women Nawakadal Srinagar before the last date of receipt of tenders.
10. The EMD shall stand forfeited without any further notice to the tenderer, if:
 - a. The tenderer indulges in any undesirable practice or malpractice.
 - b. The tenderer withdraws, amends, impairs, or derogates from the tender in any respect during the validity period of the bid
 - c. The tenderer does not convey his written acceptance within the specified time period.
 - d. The progress/completion of work is un-satisfactory
 - e. The principal reserves the right to forfeit EMD if the tenderer submits incomplete documents in e-form or hard copy.
11. Govt. College for Women Nawakadal Srinagar does not guarantee or assure of any quantum of business during the contract period. The order will be issued only if the requirement for such items arises in the College.
12. Govt. College for Women Nawakadal Srinagar reserves the right to re- negotiate the price(s) with the rate contract holder(s)
13. The successful tenderer shall have to ensure the supply of the Goods within 10 days from the date of receipt of the supply order from the college failing which the firm shall forfeit its cash security and CDR.
14. No payment shall be made for part supplies/incomplete orders under normal circumstances. College/ TIA reserves the right to cancel the purchase order in case the full supply is not effected within the delivery schedule mentioned.
15. The conditional tenders shall not be accepted.
16. The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.
17. The successful tenderer shall not in any case sublet the contract in full or any part thereof to third party.
18. Defective items or items not as per given brands or samples, if any supplied must be taken back and be



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after verification by the end user/committee(s) constituted for the purpose.

20. Parallel Rate Contract: The college reserves the right to conclude more than one rate contract for the same Brand/Category.
21. Applicable Taxes like IGST, SGST, CGST in invoices will be as per Government notifications. TDS will be deducted as per extant rules.
22. All questions, disputes, or difference arising under and out of/ in connection with the contract shall be subject to the jurisdiction of Courts at Srinagar (J&K).

Principal,
Govt. College for Women Nawakadal Srinagar
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ANNEXURE-1

Tender Acceptance Letter
(To be given on the Company Letter Head)

The Principal,
Govt. College for Women Nawakadal Srinagar,
U T of Jammu & Kashmir

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No.:

Name of Tender:

Dear Sir,

1. I/We hereby certify that I/We have read the entire terms and conditions of the tender documents. I/We shall abide hereby by the terms/conditions / clauses contained therein.
2. The corrigendum(s) issued from time to time by your College /Department too have also been taken into consideration, while submitting this acceptance letter.
3. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/corrigendum(s) in its totality/ entirety.
4. I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including for feature of the full said EMD absolutely.

**Yours
Faithfully, (Signature of
the Bidder, with
Official Seal)**



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**ANNEXURE-2
FINANCIAL TURNOVER
(To be given on the Company Letter Head)**

The Principal,
Govt. College for Women Nawakadal Srinagar,
U of Jammu & Kashmir

Tender Reference No.:

Name of Tender:

Dear Sir,

I/We hereby declare that our firm's Annual Turnover as follows, and I/We have also supported an Audited Accounts for your references:

F.Y.2022-23	F.Y.2023-24	F.Y.2024-25

I/We hereby also declare that, our firm had filled Income Tax Returns for last year's i.e. F.Y.2022-23, 2023-24 & F.Y.2024-25, supported by copy of ITR of three years.

**Yours Faithfully,
(Signature of the Bidder, with Official Seal)**



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ANNEXURE-3
MANUFACTURER'S AUTHORISATION FORMAT (MAF)

The Principal,
Govt. College for Women Nawakadal Srinagar,
J&K-190002

Reference: Your Tender Reference No.

Dated:

Dear Sir,

We, _____ are the manufacturers of _____
_____ having factories at _____
_____.

- 1) M/S _____ (name and address of the agent) is our authorized agent for sale of _____ (name of items).
- 2) We confirm that M/S _____ (name of the above agent) is authorized to submit a tender, and enter into a contract with for the above goods manufactured by us.

Yours faithfully

(Signature with date, name and designation)

For and on behalf of M/S _____
(Name & address of the manufacturers)
Seal

(Note :This letter should be on the letterhead of the manufacturer and should be signed by a person having the power of attorney to legally bind the manufacturer.)



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Annexure-4
DECLARATION/UNDERTAKING
(Bid Security Undertaking)
(Rs-100/- Non-Judicial Stamp Paper)

I/We -----(name of the bidder),
------(Designation) -----

(Name of the Company/ firm), do hereby submit this undertaking:

1. That my/our firm is in marketing/manufacturing of Chemicals/Labware/other consumable items since last three years as on the date of submission of the tender.
2. That my/our agency/firm has not been blacklisted/debarred/convicted by any Government/Semi-Govt Department/Institution as on the date of submission of tender.
3. That the document/manuals etc. enclosed with the tender are original and genuine & have not been fabricated or tampered.
4. That the products offered are new, unused and genuine.
5. That I/We will comply with all the statutes & legislation regarding manufacturing, import, sale and supply of items in India as per the applicable Act/Enactments issued by the Government of India/State Governments.
6. That if I/We withdraw or modify my bid(s) during the period of validity or if I/we am/are awarded the contract and fail to sign the contract or do any sort of malpractice, I/we shall be debarred for a period of 2 years from participating in any tender of Govt. College for Women Nawakadal Srinagar, J&K (190002) and forfeit my EMD.
7. That the GST Act Compliance will be the responsibility of our firm and I/We will hold all responsibility including impact on price due to non-compliance of GST Act. If any.

(Above declaration is to be uploaded with documents of Technical Bid and accordingly all required changes related to EMD will be applicable to the Tender Documents).

Signature:

Seal:

Name:

Designation:



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**Annexure-5
List of Brands**

Chemicals	
1.01	Merck
1.02	Merck Life Science Private Limited
1.03	Sigma Aldrich
1.04	Alfa Aesar
1.05	Hi-Media
1.06	TCI
1.07	Avantor
1.08	CDH
1.09	Spectrochem
1.10	Thermo-Fisher Scientific
1.11	Loba
1.12	Sisco Research Laboratories
1.13	SDFine
1.14	Finar Limited
1.15	Shimadzu
1.16	Elico
1.17	Sd Biosensor
1.18	Qualigens
1.19	Promega Biotech
1.20	Agilent Technologies
1.21	BLD Pharmatech (India) Pvt Ltd
1.22	Finar
Lab. Ware/Glass Ware/Plastic Ware	
2.01	Rivera Glass Co
2.02	Biohall
2.03	Glass Co.
2.04	Tarson
2.05	Abdos Lab Ware
2.06	Hanna Instruments
2.07	Borosil
2.08	Perfit
2.09	Thermo-Fischer/Thermo-scientific
2.10	Cole Parmer

2.11	Corning
2.12	Religlass
2.13	J-Sil
2.14	Avantor
2.15	JSGW
2.16	Glasil
2.17	Biocraft
2.18	Infusil
2.19	Scientific Allied Industry
2.20	Equiptronics
2.21	Himedia
2.22	Sigma Aldrich
2.23	Cole Parmer
2.24	Top Syringes
2.25	Eppendorf
2.26	Polylab
2.27	Scott Duran
2.28	Corning
2.29	Gilson
2.30	Moxcare
2.31	Biocraft
2.32	Whatman (Cytiva)
2.33	Bio Rad Laboratories
2.34	Kimberley-Clark Corporation
3.01	Abgene
3.02	Bio Rad Laboratories
3.03	Cayman chemicals
3.04	DSS Takara Bio India, Pvt. Ltd.
3.05	Genei Laboratories Pvt. Ltd.
3.06	Hoefer Inc.
3.07	Invitrogen Bioservices
3.08	Merck Life Sciences Private Ltd
3.09	Merck



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3.10	Promega Biotech
3.11	Qiagen India Pvt. Ltd.
3.12	Roche Diagnostics Santacruz
3.13	Electrophoresis GmbH
3.14	Sigma Aldrich Chemicals
3.15	Stem Cell Technologies
3.16	New England Biolabs
3.17	Hi-Media
3.18	Life Technologies Holdings Pvt. Ltd
3.19	Lonza India Pvt. Ltd
3.20	Diasys
3.21	Sysmex
3.22	Promega Biotech

3.23	Roche
3.24	Weldon Biotech
3.25	BD Bioscience
3.26	Thermo Scientific
4	Charts
4.1	DBIOS
4.2	Bio Visual
5	Slides
5.1	Biotech
5.2	Biocraft
5.3	Das Scientific

