

## Govt. College for Women Nawakadal Srinagar (J&K)

(NAAC Accredited Grade A (CGPA-3.10) Telefax:0194-2503456

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No. WCN/21/ 1791

Dated: 0|-12-202|

## **Notice: NAAC Urgent**

## Subject: Submission of AQAR 2020-21 and NAAC SSR (Cycle 3)

Apropos to the above subject, following committees are directed to remain in the college from 10:00 am to 6:00 pm so that both these documents are submitted with all the necessary files/records. The conveners of these committees are impressed to submit the assigned work to the IQAC in the chronological order in hard and soft copies (duly signed).

- 1. Academic Audit Committee (All HoDs to submit the academic audit report (word file)
- 2. Dairy Committee (List and reports of all the activities conducted)
- 3. List of Activities (2016-2020) committee to submit the assigned work.
- 4. Activity Reports, Committee to submit hard copies of all the activities conducted/organized in the college from 2016-2020 (duly signed by organizers).
- 5. Administrative Audit Committee to submit audit report.
- 6. College Academic Body
- 7. NSS Programme Officers
- 8. NCC Officer
- 9. Annual Report Committee to submit annual reports of 5 years.
- 10. Section Officer alongwith Office Staff
- 11. PTI
- 12. College Photographer

Principal

## Copy to:

- 1. Coordinator IQAC for information and record.
- 2. All Concerned for information and compliance.
- 3. Incharge Website for publishing on college website for wide circulation.